



INTERNAL QUALITY ASSURANCE CEL (IQAC) NIRMALAGIRI COLLEGE

Re-accredited by NAAC with A Grade
Affiliated to Kannur University

CERTIFICATE COURSE FOR UG STUDENTS

Stratagised Target Excellence Programme for Enrichment of Communication and Human Resource Development

Course Outcomes

1. To bring in a dynamic thinking pattern among the students to reach in par with global standards.
2. To inculcate the habit for effectively utilising all possible resources at the disposal of the student.
3. To equip the students with the basic skills that can help in the personal growth of the student
4. To provide awareness about the scope and opportunities ahead Eligibility: Any first-year graduate student of Nirmalagiri College

Duration: 30 hours

Medium: English

Certification: A certificate of the course will be awarded to all candidates with a minimum attendance and have successfully completed the exit test.

SYLLABUS AND COURSE STRUCTURE

Module I — Communication Skills

12 Hours

Key skills for communication, Importance of clarity in communication, Essential language skills, achieving fluency in English- basics of grammar, developing vocabulary, phonetics.

Module II- Research & Career opportunities

10 Hours

Scope and opportunities for graduates, Fundamentals of research, Critical thinking and problem solving,

Higher education and research opportunities in India & abroad, Fellowships an

Module III- Human Resource Development

8 Hours

Importance of confidence building, Essential skills for career, Importance of interpersonal skills, Interpersonal skills, Leadership skills, Personality development, Strategies of effective human resource management, Basics of Professional etiquette.



INTERNAL QUALITY ASSURANCE CEL (IQAC) NIRMALAGIRI COLLEGE

Re-accredited by NAAC with A Grade
Affiliated to Kannur University

Evaluation Criteria

1. Individual presentation
2. Objective type test

References

1. Bill Burnett & Evans Dave (2016). Designing Your Life: How to Build a Well-Lived, Joyful Life, Knopf Doubleday Publishing Group, New York
2. Luntz Frank (2007). Words that work: it's not what you say, it's what people hear, Hyperion, New York
3. Igwenagu, C. (2016). Fundamentals of research methodology and data collection. LAP Lambert Academic Publishing.
4. Nayak, Jayanta Kumar, and Priyanka Singh. Fundamentals of research methodology problems and prospects. SSDN Publishers & Distributors, 2021.
5. Bas Aarts (2011). Oxford modern English grammar. Oxford University Press.
6. Norman Lewis (2015). Word power made easy. Penguin Random House India.