



## SCHOLARSHIP COMMITTEE

No.SS/12/2023-24

Dated: 04/11/2023

### തൊട്ടീമ്

## **NATIONAL SCHOLARSHIP FOR POSTGRADUATE STUDIES 2023-24**

Ten thousand (10000) National Scholarships or as may be decided by the Commission, at the rate of Rs.15,000/- per month for 10 months in a year, are available for Indian students for two years to pursue higher studies, within India, leading to award of Postgraduate Degree under the scheme 'National Scholarship for Post Graduate Studies'.

**30% slots will be reserved for the women candidates.**

The slots reserved for women students, will be filled first by '**Single/twin/fraternal Girl Child**', **without considering their marks in UG examination**. The remaining slots will be filled up by merit.

### **ELIGIBILITY:**

1. The scholarship is available to the students for the **first PG Degree programme only**. Students, who have already acquired any postgraduate degree, are not eligible to apply.
2. Only the students, who are already admitted in the first year of PG degree programme in an eligible university/college/institution, (hereinafter referred to as the 'Institution'), are eligible to apply.
3. In case of integrated programmes, the scholarship shall be given for PG component only.
4. Only students who are below the age of 30 years of age as on the date of admission in the first semester/year of a PG programme are eligible to apply under these schemes.





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5. The scholarship is available only for students who are admitted to PG degree programme through 'Regular/Full Time' mode. The students, who are pursuing any Page 3 of 7 PG programme through open/distance/correspondence mode, private or part-time mode, are not eligible to apply.

6. The scholarship is available only for students who are pursuing recognized PG degree programmes leading to specified PG degrees notified by UGC from time to time i.e. the nomenclature and duration of course should be as per UGC Notification on Specification of Degrees, 2014, as amended from time to time.

### PROCEDURE FOR AVAILING THE SCHOLARSHIP

- (I) Applications will be invited once in a year on the National e-Scholarship Portal of the Government of India. Short notification will also be uploaded on the UGC website.
- (II) Incomplete applications will be summarily rejected. Only verified online applications will be considered for award of scholarship.
- (III) Students are not required to upload any certificate/affidavit on NSP while submitting their online applications. However, as per requirement of scheme they have to submit necessary documents to their institutions to enable them to verify their online applications.
- (IV) In case, a student does not have a separate KYC compliant bank account in their name, he/she should open a KYC compliant bank account in his/her name and give its correct information in the online application. Even if a student is selected for scholarship, the payment of scholarship may not be generated due to mismatch of name of student, bank account number, IFSC code etc.
- (V) Students are advised to fill the online application on NSP very carefully. The application may be rejected or payment may be stopped due to the wrong information in the online application. No correspondence will be entertained in this regard after the application is verified by their institution.





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- (VI) The institutions are also advised to check whether the student has given correct information in their online application.
- (VII) The Institution shall verify the eligibility of its students on the basis of documents submitted by students. The Institution may ask for Certificates, Affidavits from students to ensure the eligibility and verify the information given by the students in their online application. These include Certificate issued by the competent authorities for Caste and or Category, under which student has applied.
- (VIII) The institution shall retain all documents of its students for record purpose during the period of scholarship plus two years after the end of scholarship. UGC reserves the right to call for the documents of any student, any time.
- (IX) After verifying the eligibility of its students for scholarship under the scheme, the institution shall verify the online application on NSP within the stipulated time. While verifying the online application, the institutions shall upload a scanned copy of certificate on the Portal. A format of the Certificate for verifying 'Fresh' applications is attached below. Original copy of Certificate shall be retained by institution with other record of student.

**Students have to apply online**

<https://scholarships.gov.in/>

പുരീഷിച്ച അപേക്ഷയുടെ പ്രിന്റ് ഔട്ട് (Print out) 15/12/2023 മുൻപായി ഡിപ്പാർട്ട്മെന്റിൽ ഏൽപ്പിക്കേണ്ടതാണ്. പ്രിന്റ് ഔട്ട് ഏൽപ്പിക്കേണ്ട അധ്യാപകരുടെ പേരും ഫോൺ നമ്പറും താഴെക്കൊടുത്തിരിക്കുന്നു

പ്രിന്റൗട്ട് ഏൽപ്പിക്കേണ്ട അധ്യാപകരുടെ പേരും ഫോൺ നമ്പറും

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# **GUIDELINES**

for

**NATIONAL SCHOLARSHIP FOR POSTGRADUATE STUDIES**

**(2021)**



**UNIVERSITY GRANTS COMMISSION**

**BAHADUR SHAH ZAFAR MARG**

**NEW DELHI – 110 002**

**Website : [www.ugc.ac.in](http://www.ugc.ac.in)**

## **INTRODUCTION**

Ten thousand (10000) National Scholarships or as may be decided by the Commission, at the rate of Rs.15,000/- per month for 10 months in a year, are available for Indian students for two years to pursue higher studies, within India, leading to award of Postgraduate Degree under the scheme 'National Scholarship for Post Graduate Studies'.

The slots shall be allocated as per Govt. of India reservation policy. However 30% slots will be reserved for the women candidates.

**Note:** *The slots reserved for women students, will be filled first by 'Single/twin/fraternal Girl Child', without considering their marks in UG examination. The remaining slots will be filled up by merit.*

The selection under the schemes is done purely on all- India merit basis (except those mentioned in the 'Note' above) from among the candidates who have applied for the scholarship under the scheme, through online mode only on the designated portal, i.e., National Scholarship Portal of Government of India.

The scholarship is open to those students who have acquired a recognized Undergraduate Degree from an Institution which is recognized under Section 2(f) or Section 3 of UGC Act, 1956 or is authorized to award specified degrees as per section 22(1) of the UGC Act.

## **2. TERMS AND CONDITIONS:**

### **(i) ELIGIBILITY:**

1. The scholarship is available to the students for the first PG Degree programme only. Students, who have already acquired any postgraduate degree, are not eligible to apply.
2. Only the students, who are already admitted in the first year of PG degree programme in an eligible university/college/institution, (hereinafter referred to as the 'Institution'), are eligible to apply.
3. In case of integrated programmes, the scholarship shall be given for PG component only.
4. Only students who are below the age of 30 years of age as on the date of admission in the first semester/year of a PG programme are eligible to apply under these schemes.
5. The scholarship is available only for students who are admitted to PG degree programme through 'Regular/Full Time' mode. The students, who are pursuing any

PG programme through open/distance/correspondence mode, private or part-time mode, are not eligible to apply.

6. The scholarship is available only for students who are pursuing recognized PG degree programmes leading to specified PG degrees notified by UGC from time to time i.e. the nomenclature and duration of course should be as per UGC Notification on Specification of Degrees, 2014, as amended from time to time.

**(ii) TYPES OF INSTITUTION:** The scholarships under these schemes shall be available for pursuing PG degree programme in the following types of institutions only:

1. Universities/Colleges/Institutions included under Section 2(f) of UGC Act, 1956 and having valid accreditation from NAAC.
2. Deemed to be Universities under Section 3 of the UGC Act 1956 and having valid accreditation from NAAC.
3. Institutions fully funded by Central or State Governments and empowered to award Degrees.
4. Institutions of National Importance.

**Note:** *It is mandatory for the University/College/Institute to have a valid AISHE code for accessing the National Scholarship Portal (NSP). The institution with AISHE code can get themselves registered/re-registered on NSP portal through District/State nodal officers for NSP.*

**(iii) ONLY ONE BENEFIT:**

(i) A student is eligible to receive only one scholarship at a time. The student is required to declare that he/she shall not accept/ receive any other monetary benefit/scholarship/fellowship from any other source. In other words, a student who receives scholarship under this scheme, shall not accept any other scholarship or hold any appointment, paid or otherwise, or receive any emoluments, salary, stipend, etc. from any other source during the tenure of the scholarship.

(ii) If a student, selected under the scheme, wishes to avail of/ apply for any other scholarship/financial assistance/paid assignment/examination during the tenure of the fellowship, he/she is not required to obtain NOC from UGC, however, in case of selection, he/she would be required to tender his/her resignation from the UGC scholarship.

(iii) In case a student is already in receipt of any scholarship/fellowship, he/she is still eligible to apply under the scheme subject to the condition that it is declared in

his/her application. If the student is selected under this scheme, he/she shall have to relinquish either the previous scholarship/fellowship/any other monetary benefit or to cancel the selection under these schemes.

**(iv) AADHAAR SEEDING:** The scholarship is directly paid to the students into their bank accounts. For this their bank account numbers are required to be Aadhaar linked and verified. As per the instructions of Government of India, the Aadhaar has been made mandatory for disbursement of all Government subsidies/Scholarships/Fellowships which are disbursed directly into the beneficiary's account. Accordingly, Aadhaar shall be used as an Identifier for release of grant under the scheme.

**(v) SELECTION PROCEDURE:** The selection shall be made strictly as per the merit of candidates except in case of 'Single/Twin/Fraternal Girl Child'. The slots shall be allocated as per Govt. of India reservation policy. However 30% slots will be reserved for the women candidates.

Further, 50% of slots under each category are earmarked for Arts, Humanities and Social Sciences, Law, Management and other 50% are earmarked for Science, Engineering & Technology, medical, technical, agriculture, forestry programmes.

In case of tie/more than one candidate having similar marks in their UG examination, at the lowest level of merit list, the list shall be further short listed/segregated on the basis of marks obtained by them in Under-graduation (UG). In case, there are still more candidates in the merit list as compared to the desired/declared slots, further short listing shall be done on the basis of marks obtained by candidates in XII class.

The result shall be declared normally in the month of November/December of the same year by NSP. The candidates shall be able to check their result on the National Scholarship Portal by using their User ID and Password generated at the time of filing online application. The results shall also be uploaded on UGC website at [www.ugc.ac.in/notices](http://www.ugc.ac.in/notices).

### **3. PROCEDURE FOR AVAILING THE SCHOLARSHIP**

- (I) Applications will be invited once in a year on the National e-Scholarship Portal of the Government of India. Short notification will also be uploaded on the UGC website.
- (II) Incomplete applications will be summarily rejected. Only verified online applications will be considered for award of scholarship.
- (III) Students are not required to upload any certificate/affidavit on NSP while submitting their online applications. However, as per requirement of scheme they have to submit necessary documents to their institutions to enable them to verify their online applications.



- (IV) In case, a student does not have a separate KYC compliant bank account in their name, he/she should open a KYC compliant bank account in his/her name and give its correct information in the online application. Even if a student is selected for scholarship, the payment of scholarship may not be generated due to mis-match of name of student, bank account number, IFSC code etc.
- (V) Students are advised to fill the online application on NSP very carefully. The application may be rejected or payment may be stopped due to the wrong information in the online application. No correspondence will be entertained in this regard after the application is verified by their institution.
- (VI) The institutions are also advised to check whether the student has given correct information in their online application.
- (VII) The Institution shall verify the eligibility of its students on the basis of documents submitted by students. The Institution may ask for Certificates, Affidavits from students to ensure the eligibility and verify the information given by the students in their online application. These include Certificate issued by the competent authorities for Caste and or Category, under which student has applied.
- (VIII) The institution shall retain all documents of its students for record purpose during the period of scholarship plus two years after the end of scholarship. UGC reserves the right to call for the documents of any student, any time.
- (IX) After verifying the eligibility of its students for scholarship under the scheme, the institution shall verify the online application on NSP within the stipulated time. While verifying the online application, the institutions shall upload a scanned copy of certificate on the Portal. A format of the Certificate for verifying 'Fresh' applications is attached below. Original copy of Certificate shall be retained by institution with other record of student.

#### **4. RENEWALS**

- (I) Scholarship granted under the scheme will be kept renewed during the period of first degree course, subject to good conduct and maintenance of prescribed attendance.
- (II) The scholarship will be renewed for the next year of study on successful completion of first year of study.
- (III) During the next year of study, students are required to apply for 'Renewal' of their scholarship on the National e-Scholarship Portal of the Government of India. Short notification will also be uploaded on the UGC website.
- (IV) Students failing to get promoted to the next class/ level would forfeit the scholarship.

- (V) Change in 'course of study' and 'institution' is not permitted. If the student changes the course of study or change the institution, the scholarship will stand forfeited from the date of such a change.
- (VI) Normally the NSP is opened for 'Fresh' and 'Renewal' applications, at the same time. Only those applications are accepted, which are verified by the Institutions within the given time frame. Therefore, institutions are advised to verify the 'Renewal' applications of its students on NSP along with fresh applications. For verifying 'Renewal' applications, the institutions are required to upload a scanned copy of Certificate on NSP. A format of Certificate for 'Renewal' applications is attached below.

## **5. PROCEDURE FOR DISBURSEMENT**

Scholarship to the identified students (as certified, verified by the institutions under this scheme) will be disbursed by UGC through DBT (Direct Benefit Transfer) Mode and will be transferred to the Bank account of student. This procedure will be completed through PFMS.

## **6. FORMATS:**

- (I) Format of Certificate for Institutions, to be uploaded at the time of verification of '**Fresh**' applications (attached below).
- (II) Format of Certificate for Institutions to be uploaded at the time of verification of '**Renewal**' applications (attached below).

## **7. INSTRUCTIONS FOR INSTITUTIONS:**

The institutions are also required to strictly follow the following procedure:

- (I) Read the guidelines of scheme before going for verification of online applications. Only those Applications shall be verified by Institution which conform to the guidelines of the scheme. Only the applications of its bonafide students, who are admitted for regular/full time courses, need to be verified.
- (II) Ensure that their institution is also eligible under the scheme. Only the institutions mentioned in these guidelines are eligible to verify applications of its students.
- (III) Ensure that the 'nomenclature' and 'duration of course' of its students are strictly as per the UGC Notification on Specification of Degrees, 2014 (as amended from time to time).
- (IV) Verify and ensure the eligibility of candidate for the scholarship under the scheme.
- (V) Verify and ensure the authenticity and correctness of documents regarding Caste and or Category under which student has applied, are as per the requirement of scheme.

- (VI) Verify/authenticate the educational qualifications and marks obtained by student.
- (VII) Keep all the hard copies of documents related to students in its safe custody during the tenure of scholarship and at least two years after declaration of result of degree examination of student concerned.
- (VIII) Encourage and guide its eligible students to apply well in time on NSP when portal is open for online applications. Verify applications of its eligible students on NSP within stipulated time frame.

**IMPORTANT NOTE:**

1. *Strict action shall be taken against the student for furnishing any type of wrong/misleading information in respect of his/her eligibility and other details for getting the scholarship and for furnishing wrong/misleading information during the period of scholarship. UGC reserves the right to take action/initiate proceedings against such students and for recovery of full amount of paid scholarship along with interest.*
2. *The institution concerned and its officials shall be held responsible if any payment is made to an ineligible student on the basis of verification done by it or uploading of wrong/misleading information on the portal by the student or by the institution. Action shall be taken against the institution/officials including blacklisting of institution and recovery of paid amount of scholarship with interest from the institution/officials concerned.*
3. *Un-authorized access of portal or Filing of bogus or multiple on-line applications or putting junk data on the portal shall invite action under the relevant provisions of the Information Technology (IT) Act.*

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